



FINANCE COMMITTEE

JANUARY 19, 2010

MINUTES

I. CALL TO ORDER

Chair Nancy Backus called the meeting to order at 6:30 p.m. in the Council Conference Room at Auburn City Hall located at 25 West Main Street in Auburn. Chair Backus, Vice Chair Lynn Norman and Member John Partridge were present. Present during the meeting were City Attorney Daniel B. Heid, Chief of Police Jim Kelly, Financial Planning Manager Karen Jester, Public Works Director Dennis Dowdy, Government Relations Manager Carolyn Robertson, Solid Waste and Recycling Coordinator Joan Clark, Emergency Preparedness Manager Sarah Miller, Utility and Accounting Services Manager Rhonda Ewing and City Clerk Danielle Daskam.

Members of the audience included Councilmember Virginia Haugen, Wayne Osborne, and Val Erickson.

II. CONSENT ITEMS

A. Approval of Minutes

- 1. Minutes of the January 4, 2010 Finance Committee meeting.**

Vice Chair Norman moved and Member Partridge seconded to approve the January 4, 2010 minutes.

MOTION CARRIED UNANIMOUSLY. 3-0.

B. Vouchers

- 1. Claims**
F4.9.5

- a) **2009 claims** check numbers 391655, 391657 through 391658, and 391661 through 391916 in the amount of \$4,201,180.62 and dated January 19, 2010.
- b) **2010 claims** check numbers 391654, 391656, 391659 through 391660 and 391917 through 391978 in the amount of \$361,953.30 and dated January 19, 2010.

2. Payroll

F4.9.2

Payroll check numbers 528114 to 528222 in the amount of \$803,637.70 and electronic deposit transmissions in the amount of \$1,271,950.08 for a grand total of \$2,075,587.78 for the pay period covering January 1, 2010 to January 13, 2010.

Committee members reviewed the vouchers and briefly discussed voucher numbers 391939, 391658, 391921, 391747 and 391952.

Vice Chair Norman moved and Member Partridge seconded to approve the vouchers.

MOTION CARRIED UNANIMOUSLY. 3-0.

III. ORDINANCES AND RESOLUTIONS

A. Ordinances

There was no ordinance for Committee consideration.

B. Resolutions

1. Resolution No. 4562

A3.13.4

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an Agreement between the City of Auburn and Safeway, Inc. for city purchase of property from Safeway, Inc. in lieu of condemnation

City Attorney Heid explained that the Ordinance is a resolution of the condemnation action that the City Council approved several months ago to allow the City to acquire a

1.2 acre parcel at the north tip of the Safeway distribution facility property. The property is required to provide access to the City's property at the GSA site.

Vice Chair Norman moved and Member Partridge seconded to approve and forward Resolution No. 4562 to the full Council.

MOTION CARRIED UNANIMOUSLY. 3-0.

IV. DISCUSSION ITEMS

A. Resolution No. 4553

F5.3

A Resolution of the City Council of the City of Auburn, Washington, authorizing the acceptance and appropriation of grant funds in the amount of One Hundred Sixteen Thousand One Hundred Fifty Four Dollars (\$116,154.00), and authorizing the Mayor and City Clerk to execute an Interlocal Agreement between King County and the City of Auburn to accept said funds for implementation of the 2010-2011 Waste Reduction and Recycling Grant Program

Committee members reviewed Resolution No. 4553. Solid Waste and Recycling Coordinator Clark explained that the grant is a recurring two year grant to fund waste reduction and recycling programs.

B. Resolution No. 4555

F5.3, O1.8

A Resolution of the City Council of the City of Auburn, Washington, authorizing the acceptance of a grant from the King County Office of Emergency Management in the amount of Fifteen Thousand Dollars (\$15,000) to purchase a disaster emergency response trailer

Committee members reviewed Resolution No. 4555. Emergency Preparedness Manager Miller explained that the trailer is stocked with nonperishable supplies and equipment to provide shelter for one hundred people. Manager Miller further explained that the trailer will serve as a regional asset.

C. Resolution No. 4556

F5.3, O1.8

A Resolution of the City Council of the City of Auburn, Washington, authorizing the acceptance of a grant from the King County Office of Emergency Management in the amount of Six Thousand Eight Hundred Fifty Three Dollars and Eighty Cents (\$6853.80) to provide equipment to King County Community Emergency Response Team (CERT) Programs

Committee members reviewed Resolution No. 4556. Chief Kelly explained that the grant will provide equipment for the Community Emergency Response Team. This is the second year the City has received the grant. The funds are for specific purposes as approved by Homeland Security.

Member Partridge suggested that a report on the expenditure of the funds would be useful to the Committee.

D. Resolution No. 4557

F5.3, O1.8

A Resolution of the City Council of the City of Auburn, Washington, authorizing the acceptance of a grant from the King County Office of Emergency Management in the amount of Twenty Five Thousand Dollars (\$25,000) to provide equipment to King County Citizen Corps Programs

Committee members reviewed Resolution No. 4557.

V. EXECUTIVE SESSION

At 6:50 p.m., Chair Backus recessed the meeting to executive session for ten minutes for the purpose of discussing pending/potential litigation pursuant to RCW 42.30.110(1)(i). Staff members required for the executive session included City Attorney Daniel B. Heid, Public Works Director Dennis Dowdy, and Government Relations Manager Carolyn Robertson. At 7:00 p.m., Chair Backus extended the executive session an additional ten minutes.

At 7:10 p.m. Chair Backus reconvened the regular meeting.

VI. ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 7:10 p.m.

APPROVED THE _____ DAY OF FEBRUARY 2010.

Nancy Backus, Chair

Danielle Daskam, City Clerk